

Redesign the Self Service Transactions Links Layout

UCP-74291

Old

Favorites ▾ Main Menu ▾ > UC Customizations ▾ > UC Extensions ▾ > Self Service Transaction Links

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Self Service Transaction Links

One-Time Payments Submit one-time payments for approval	Approve One Time Pay Approve One Time Payment Request
Upload One-Time Payment File Submit one-time payment file for approval	Approve One Time File Approve One Time File Upload Request
Payroll Request Submit Final Pay or Off-Cycle Payment For Approval	Approve Payroll Requests Approve Payroll Requests
Manage Accruals Submit Payouts, Accruals, Adjustments, Takes and Hours adjustments for approval	Upload E-084 File Upload I-181 format file into Manage Accruals to create transactions and initiate AWE
Additional Pay Grant an employee additional pay	Approve Additional Pay Approve Additional Pay Request
Upload Regular Time Entry File Submit Regular Time Entry file for approval	Approve Regular Time File Approve Regular Time File upload request

New

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Self Service Transaction Links

- [Create / Approve One-Time Payment \(E-353\)](#)
Request for One-Time Payment such as Star Award, Incentive Pay, Z Payment, etc.
- [Upload / Approve One-Time Payment File \(I-618\)](#)
Mass Transaction Request for One-Time Payments such as Star Award, Incentive Pay, Z Payment, etc.
- [Create / Approve Payroll Request \(E-078\)](#)
Request for Final Pay, Overpayments, or an Off-Cycle check.
- [Create / Upload / Approve Manage Accruals \(E-084\)](#)
Request for Adjustments to Accruals, Credits, or Prior Period and/or Mass Transaction Request for Adjustments to Accruals, Credits, or Prior Period
- [Create / Approve Additional Pay \(E-330\)](#)
Request for Recurring Additional Pay such as Stipends, Teaching Certification Pay, Uniform Allowance, etc.
- [Upload / Approve Regular Time Entry File \(I-181\)](#)
Mass Transaction Request for Time and Attendance (Hours Only)