Current State

1. How are you notified to start a transaction for your department?

1. What is the pre-work done within your department?

1. How are transactions currently entered into HCM/PPS?
2. What systems do you use other than HCM and PPS?
3. What steps are taken after a transaction has been entered into HCM/PPS?

Future State

1. Knowing the skillsets necessary to complete a template, how will that change what you’re doing today?
2. How do you envision the work will be done for your department in UCPath?
3. Are there currently roles in your department that you see fulfilling the initiator role and/or the approver role?
4. What process efficiencies do you see UCPath providing in the future?
5. Do you have any other questions?